



TAKE CHARGE OF YOUR CAREER

Weekly Job Search Activity Form

Week Of:

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Weekly Totals (In Hours)
Research								
Career Development								
One-on-one Networking								
Group Networking								
Responses to Ads/Postings								
Letters/E-Mails								
Contact with Recruiters								
Contact with Employers								
Job Interviews								
Job Offers								
Administration								
Totals (In Hours)								

Comments/Notes for Improvement