

**Get The Job You Want, Even When No One's Hiring**  
**Your Job Search Survival Toolkit**

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**Networking Meeting Agenda**

**With:**

**Date:**

**Time:**

1. Purpose/Overview
  
2. Discuss my situation
  
3. Review Professional Biography and Target Company List
  
4. How you can help me
  
5. Referrals and contacts

Name	Company/Position	Phone	E-Mail

6. How can I help you?

7. Follow-Up/Next Steps (both parties)

- a.
- b.
- c.
- d.
- e.
- f.